About Online Examination

This module is used to relate exams all subjects question bank. The online examination software allows users to create examination papers by subject and using multiple-choice questions. The system can shuffle and give questions in different orders to different students. The online examination system also allows exam results to be viewed as batch wise. Online examination allow teacher to view only their question while adding question in Question Bank by enabling Show me only my question from the General Setting page. If Show me only my question option is Enable and Teacher Restricted Mode is Disabled then teacher can view only those questions list which is added by him/her and if Teacher Restricted Mode is Enabled and Show me only my question option is Enabled/Disabled then teacher can only add/see questions list of that class in which he/she is a class teacher or subject teacher.

Online examination module workflow: first we will add questions in question bank and then create online exam and check the all online examination report and student can give online exam from student panel and check the exam result publish.

How to add Question Bank?

To add question bank, go to Online Examinations > Question Bank then click on Add Question button present at top right corner of the question bank page, at click of this button Question modal will be open.

Here select the Subject, Question Type, Question Level, Class, Section and Question then click on Save button. You can view this added record in Question Bank page.

Note - Math type plugin is a paid plugin so to use it you should purchase its license from https://www.wiris.com/ (https://www.wiris.com/)

Here you can search any record by entering the class, section, subject, question type, and question level. The list of searched records will be shown below the page.

To View question in detail, you can click on View icon which is showing in the Action column.

To edit question click on Edit icon and to delete question click on Delete icon present in the question bank page.

You can also delete more than one record at a time by using bulk delete feature. To delete bulk record click on the Bulk Delete button present at the top right corner in the page and confirmation model will be open then click on OK button so that question in bulk be delete successfully.

How to import question in question bank?

To import question in question bank, go to Online Examination > Question Bank then click on Import button present at top right corner of the page and then select Subject ,Class, Section and attach CSV file and then click on the Upload button.

You can also download sample CSV file by clicking Download icon present at the top right corner of the model.

Once sample CSV file is downloaded please follow all the instruction given in the sample CSV file. In the following step we are providing an overview so you can easily understand what to fill in which field---

question type – single choice, multi choice, true-false, descriptive (any one)

level - high, low, medium (any one)

question- your question

opt_a - Your option a

opt_b - Your option b

opt_c - Your option c

opt_d - Your option d

opt_e - Your option e

correct - opt_a, opt_b, opt_c, opt_d (choose any one if question type is not multichoice)

for true false - true or false

for multichoice - ["opt_b","opt_c"]

Note-

1. If format instruction not show in downloaded sample csv file and open it using MS Office Excel so we will suggest you that please open sample csv file on Notepad++ or any other text editor and read the instruction carefully and then enter question in csv file.

2. When you open sample csv file on Notepad++ or any other text editor, it will may add extra double quote in your answer option ([""opt_b"",""opt_c""]) , so please remove these extra double quote before importing csv file and import it in actual format(["opt_b","opt_c"]).

After uploading the csv file, the number of questions successfully imported will be displayed on the screen.

How to add Online Exam?

To add online exam, go to Online Examinations > Online Exam. Then click on Add Exam button present at top right corner of the online exam list page, at click of this button Add Exam modal will be open.

Here enter the Exam Title, Exam From, Exam To, Time Duration and select Attempt (its maximum attempt limit of particular student exam for every assigned student),

Passing Percentage, Publish Exam (if the exam is published, it will appear in exam schedule list and also in the student panel) and Publish Result (if the exam result is published, it will appear in the result list and also result will appear in the student panel. This option will be disabled if exam type is Quiz), Auto Result Publish Date (if exam type is Quiz then this option will be disabled), Answer Word Limit (Set -1 for No Limit) : Suppose if you manage one online exam where 10 questions will be available with their 10 descriptive answers, so that all 10 descriptive answers have no limitation on their description, overall if you set -1 for the answer word limit, you can manage the description in unlimited words. Negative Marking (if this option is checked then negative mark will be show next to the question), Display marks in Exam (if this option is checked then question mark will be show next to the question), Random Question (if random question is checked then the question will show in different order in different students) and Description and then click on the Save button. You can view this added record in the Online Exam list page.

After click on Save button your question will be save in upcoming exam and if you want to see that question, simply go to the online examination > online exam.

In Upcoming Exams, you can see those exam, whose exam dates are currently available till the exam to set.

In Closed Exams, you can see those exam list whose exam dates are passed till the exam to set.

To edit question in exam click on the Edit icon showing in the action column and update the details.

In closed exam if you want to delete the exam from the exam list in bulk, just you need to check the checkbox of "select all" and click on Delete button which is showing in right middle than exam in bulk will be delete successfully.

How to add question on particular exam?

To add question on particular exam, go to Online Examinations > Online Exam then click on Question icon present at Action column in the exam list, at click of this icon Select Question modal will be open.

Now select Subject, Class, Section and then click on Search button. After searching, all the questions related to that subject will be visible to you, then select the question you want to add in exam.

To view question list of perticular exam, click on the File-Text icon, this will show you all the question list related to the exam.

Note - If Show me only my question option is Enabled and Teacher Restricted Mode is Disabled then teacher can view only those questions list which is added by him/her and if Teacher Restricted Mode is Enabled and Show me only my question option is Enabled/Disabled then teacher can only add/see questions list of that class in which he/she is a class teacher or subject teacher.

How to assign/view student for Online Exam?

To assign student for online exam, go to Online Examinations > Online Exam then click on Assign/View Student icon present at Action column in Online Exam List page.

Here select Class and Section and then click on Search button. The list of assign online exam will be shown in this below of the page.

Now select student whom you want to Assign/Un-assign the exam and then click on the Save button.

How to Evaluate Descriptive type Question?

To evaluate Descriptive type question, go to the Online Examinations > Online Exam then and click on Evaluate Exam icon, this will redirect you in the evaluate exam page, here enter Your Marks and Your Remark and then click on the Save button.

Note - Evaluate Exam icon will show only in Descriptive type questions.

How to generate student's exam rank?

To generate exam rank, go to the Online Examinations > Online Exam then and click on Generate Rank icon, after clicking this icon a modal will open then click on the Generate Button present at the top right corner of the modal.

Once you click on the Generate Rank button, rank will be generated for all the student.

Note- If two or more students have same number then their rank will also be same.

How to check Online Exam Result Report?

To check online exam wise report, go to Reports > Online Examinations then click on Result Report. Here select the Exam, Class and Section and then click on Search button. Here you can see exam details like Admission No, Student Name, Class, Total Attempt, Remaining Attempt.

To view exam click on View icon present at Action column in the online exam report, at click of this icon Exam modal will be open.

Exam information such as Exam Name, Student Name, Class, Section, Father Name, Total Attempt And Exam From, Exam To, Duration, Passing Percentage, Total Question, Correct Answer, Wrong Answer, Not Attempted, Score Percentage, Question and Answer, and so on are available here. You can also print all the details by clicking on the print icon button shown at the top of the modal.

How to check Online Exams Report?

To check online exam report, go to Reports > Online Examinations click on Exams Report. Here select the Search Type and Date Type and then click on Search button. Here you can see online exam details like Exam, Attempt, Exam From, Exam To, Duration, Assign, Question, Exam Publish, Result Publish.

How to check Online Exams Attempt Report?

To check online exams attempt report, go to Reports > Online Examinations click on Exams Attempt Report. Here select the Search Type and Date Type and then click on Search button. Here you can see online exam attempt details like Student, Admission No, Class, Section, Exam, Exam From, Exam To, Exam Publish, Result Publish.

How to check Online Exam Rank Report?

To check online exam rank report, go to Reports > Online Examinations click on Online Exam Rank Report. Here select the Exam, Class and Section and then click on Search button. Here you can see rank wise student details like Admission No, Class, Section, Exam, Correct Answer, Incorrect Answer, Total Question, Percentage, Result.

How can student attempt online exam?

After login from student panel, go to sidebar menu then click on Online Exam. Here you can see all subjects exam papers.

To view exam click on View icon present at Action column in the online exam page, at click of this icon online exam page will be open. Here you can see exam details like Exam Name, Total Attempt, and Exam From, Exam To, Duration, Passing and Total Questions.

To start exam click on Start Exam button present at online exam page, at click of this button Exam page will be open. After solving all the questions, student can submit exam by clicking on Submit button.